



LIBRARY COMMISSION MINUTES

Regular Meeting

Tuesday, August 4th, 2009 5:30p.m.

Los Altos Main Library

13 South San Antonio Road, Los Altos, 94022

ROLL CALL

Commissioner Lai called the meeting to order at 5:30pm

Present: Chairperson Lai; Commissioners Struthers, Tucker, Smith, Gerich
Absent: Commissioners Poulos and Suelzle

Also Present: Peggy Ford; City Staff Liaison, Paul Miller, Community Librarian, Melinda Cervantes; County Librarian and Derek Wolfgram; Deputy County Librarian

MINUTES

COMMISSIONER SMITH MOVED that the minutes of July 7th, 2009 be approved as is. THE MOTION WAS SECONDED BY COMMISSIONER GERICH AND PASSED UNANIMOUSLY BY VOICE VOTE.

PUBLIC COMMENT

REPORTS

Melinda Cervantes, County Librarian

Melinda spoke about the strategic plan marketing tool for the Santa Clara County Library. The next JPA meeting is scheduled for October 22, 2009.

Paul Miller, Community Librarian

Paul provided the commissioners with current statistics for circulation at the Main and Woodland Libraries.

Friends of the Library

Ida Cohen spoke on behalf of Friends of the Library suggesting that Friends members should attend Council meetings on a regular basis.

LALE

There will be a plaque and dedication of the Virginia Whipple collection scheduled for Wednesday, August 26 at 9am at the Main Library. The collection comprises a complete set of the course

offerings from the Teaching Company. The Poet Laureate piano recital is scheduled for September 18th at 7:30pm in the Main Library.

NCLA

The next NCLA meeting is scheduled for August 5th in the City Hall Redwood Room. NCLA will discuss the parcel tax amount and decide the date to schedule the election.

BUSINESS

DISCUSSION AND ITEMS OF INTEREST

Woodland Library Renovation Update-Terry Greiner

Terry gave an update on the project which will address issues such as dry rot and termite damage as well as elimination of the dirt berm which may be a major contributor to the damage. Also, a new HVAC system will be installed. There is a 120 day construction period. Cost is estimated to be between \$419,000 and \$475,000 with new carpet and landscaping.

Discuss Campaign for Renewal of Parcel Tax – Barbara Mordo

Cancelled and rescheduled for September 1st meeting.

Update/Discussion of Community Center Master Plan

Commissioners discussed the revised Community Center Master Plan approved at the City Council Meeting on July 28th. The parking plan presented at the meeting will provide sufficient library parking in all phases.

Discuss Plans for Community Picnic

Lenelle Smith volunteered to fill out and send in the Community Picnic booth application for the Library Commission. She will also send out reminders to all volunteers for the day involving LALE, Friends of the Library and Commissioners. The Book Cart will be available at the booth. Jim Thurber will donate the use of his Canopy. Commissioners will follow up at the September meeting for any loose ends prior to the Community Picnic.

FUTURE AGENDA ITEMS

Set September 1st Meeting Agenda

ADJOURNMENT – 7:01p.m.

Respectfully Submitted by

Peggy Ford, Senior Recreation Supervisor

Liaison to the Library Commission